

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, April 2, 2008

## **Call To Order**

9777. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Chuck Coyne at the Education Center 115 West Allen Avenue, San Dimas, California.

## **Members Present**

Chuck Coyne, President  
Patti Latourelle, Vice President  
Glenn Creiman, Member  
Jim Elliot, Member  
Diane Koach, Member  
Jessica Lackey, Student Board Representative-BHS  
Julian Torres-Palomino, Student Board Representative-Chaparral

## **Members Absent**

Stephanie Iacobacci, Student Board Representative-SDHS

## **Staff Members Present**

Gary Rapkin, Superintendent  
William Brinegar, Assistant Superintendent – HRD  
Lois Klein, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **REQUESTS TO SPEAK ON AGENDA ITEMS**

No requests.

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

## **OPEN SESSION**

9778. The meeting reconvened in Open Session at 7:10 p.m.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION**

9779. No action was taken in Closed Session.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Leah Dunbar.

**APPROVAL OF AGENDA  
ORDER AND CONTENT**

9780. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approving agenda order and content.

**FEATURED PRESENTATION**

Recognition of Athletic Coaches  
At Lone Hill and Ramona Middle  
Schools

Anne Neal, Principal at Ramona Middle School and Ray Arredondo, Principal at Lone Hill Middle School gave an overview of their respective athletic programs and introduced twelve coaches from Ramona Middle School and ten coaches from Lone Hill Middle School. The Board recognized the coaches for their programs and the valuable contribution they make to the middle school students' educational experience.

Recognition of CIF Student  
Wrestlers and Wrestling Coaches  
For Bonita and San Dimas High  
Schools

Bob Ketterling, Principal at Bonita High School and Rita Kear, Assistant Principal at San Dimas High School gave an overview of the wrestling season. Mr. Ketterling introduced Rich Cunningham, Wrestling Coach at Bonita High School and David Stupplebeen, CIF athlete in wrestling. Rita Kear introduced Guy Horcasitas, Wrestling Coach at San Dimas High School and Angel Garcia, CIF Champion in wrestling. The Board recognized the coaches for their excellent work with the student athletes and the athletes for their outstanding accomplishments.

Recognition of Kelly Kocalis, Soccer  
Coach at San Dimas High School

Kris Kulow, Principal at San Dimas High School gave an overview of the San Dimas High School soccer season and introduced Kelly Kocalis, Soccer Coach at San Dimas High School who has been named San Gabriel Valley Tribune Coach of the Year. The Board recognized Kelly Kocalis for her outstanding work with the student athletes and congratulated her on being name Coach of the Year by the San Gabriel Valley Tribune.

**COMMUNICATION-STUDENT BOARD REPRESENTATIVES**

Student representative from Lone Hill Middle School addressed the Board and reported on the current activities and events taking place at Lone Hill Middle School.

**COMMUNICATION-STUDENT BOARD REPRESENTATIVES-cont.**

Jessica Lackey, Student Board Representative from Bonita High School reported on the current activities and events taking place at Bonita High School. Highlighted in her report was the staff volleyball game between San Dimas High School staff and Bonita High School staff. April 16 is the Student of the Month. April 24 is Report Card Night and Open House. ASB elections take place this week. There is a 5K walk/run fund raiser that will take place April 26. The School Beautification spring party takes place on May 17. The Speech and Debate Team took honors at the local and state level.

Julian Torres-Palomino, Student Board Representative from Chaparral High School reported on the current activities and events taking place at Chaparral High School and the Ed Jones Educational Center. Highlighted in his report was WASC Accreditation that took place this week. He thanked everyone for helping with the process and noted that the teachers and staff did an outstanding job. The Senior Experience took place this week. Open House takes place on April 22. STAR testing begins April 29. Leadership is sponsoring a Dodger Day fund raiser.

In the absence of Stephanie Iacobacci, Student Board Representative from San Dimas High School, Leah Dunbar reported on the current activities and events taking place at San Dimas High School. Highlighted in her report was Seniors have turned in Senior Project portfolios and presentations take place at Spring Fair on April 3. Teacher of the Year, Classified of the Year and Spring Prom Court will be announced that day as well. San Dimas Live takes place April 4 at 6:30 p.m. WASC accreditation takes place the week of April 14. April 14 through May 2 is Pennies for Patients fund raiser. A car wash will be held April 19 with proceeds going to Grad Night.

**APPROVAL OF MINUTES**

9781. Motion by Mr. Elliot seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the March 12, 2008 Regular Meeting of the Board of Education.

**CONSENT AGENDA**

9782. Motion by Ms. Latourelle, seconded by Ms. Koach and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

**CONSENT AGENDA – Cont.**

Extended & Overnight  
Educational Field Trips

9783. Approved/ratified extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. La Verne Heights Elementary School, 5<sup>th</sup> grade students, to participate in Outdoor Science Camp, Camp High Trails, Whittle Site, Wrightwood, CA, April 14-18, 2008.
  - b. San Dimas High School Solar Cup Team to participate in the Metropolitan Water District Solar Cup 2008 Competition, Lake Skinner, San Diego County, Temecula, CA, May 16-18, 2008.
  - c. Roynon Elementary School GATE students to attend Education Department's Sleepover Program at the San Diego Wild Animal Park called "Night Owls", San Diego, CA, May 21-22, 2008.

Contract between BUSD &  
San Gabriel Valley Family YMCA

9784. Approved Contract between Bonita Unified School District and the San Gabriel Valley Family YMCA for participation in Outdoor Science Camp for the 2007-2008 school year for Roynon Elementary School.

Revised Master Contract between  
BUSD & Live Oak Canyon School

9785. Approved revised Master Contract between Bonita Unified School District and Live Oak Canyon School for non-public school services for the 2007-2008 school year.

Master Contract between BUSD  
& Community Speech and Hearing  
Center

9786. Approved Master Contract between Bonita Unified School District and Community Speech and Hearing Center for speech services for the 2007-2008 school year and through the extended year program.

Memorandum of Understanding  
Between BUSD & California  
Partnership for Achieving Student  
Success (Cal-PASS)

9787. Approved Memorandum of Understanding between Bonita Unified School District and California Partnership for Achieving Student Success (Cal-PASS).

**CONSENT AGENDA-Cont.**

Memorandum of Understanding  
between BUSD & City of San Dimas  
Parks & Recreation Department

9788. Approved Memorandum of Understanding between Bonita Unified School District and Tri-City Mental Health Center for the 2007-2008 school year.

Reimbursement to Parents of  
Special Ed Student #60802054

9789. Approved reimbursement to parents of special education student #60802054 for speech therapy costs and specialist reports as required by settlement agreement.

Payment of Attorney Fees for  
Special Ed Student #60802054

9790. Approved payment of attorney's fees per settlement agreement for student #60802054 for the 2007-2008 school year.

Submission of Program Application  
And participation form for CBET

9791. Approved the submission of the Program Application and Participation form for the Community-Based English Tutoring (CBET) Program for fiscal year 2008-2009.

Plan and Funding for Carl D.  
Perkins Career Technical  
Education Act of 1998

9792. Approved District Plan and Funding for the Carl D. Perkins Career Technical Education Act of 1998.

2008 Summer School Plan

9793. Approved 2008 Summer School Plan.

2008 Community Service Program-  
"Summer Discovery"

9794. Approved the 2008 Community Service Program – "Summer Discovery."

"A" and "B" Warrants

9795. Approved and/or ratified "A" (payments for school employees) and "B" warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

9796. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

9797. Approved budget transfers between major object codes, as presented.

**CONSENT AGENDA-Cont.**

Independent Contractors

9798. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
- a. JM Educational Consulting Corporation
  - b. The TallTrees
  - c. Smart 4U
  - d. Mike Gorden Software Solutions
  - e. Magician Dan Ray

Surplus Property

9799. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

Lease/Maintenance Agreement

9800. Approved lease/maintenance agreement for District equipment.

Seventh Month Enrollment Report

9801. Approved Seventh Month Enrollment Report as of March 14, 2008.

Utilities Expenditure Plan.

9802. Approved Utilities Expenditure Plan.

Second Amendment to Master Agreement between BUSD and City of La Verne for Joint Use Maintenance, Operation Of Education and Community Recreational Facilities

9803. Approved Second Amendment to Master Agreement between Bonita Unified School District and the City of La Verne for Joint Use, Maintenance, Operation of Education and Community Recreational Facilities.

Agreement between BUSD & Rachlin Architects for Architectural & Engineering Services-Bonita and San Dimas High Schools

9804. Approved Agreement between Bonita Unified School District and Rachlin Architects to provide architectural and engineering services related to modernization projects at Bonita High School and San Dimas High School.

**CONSENT AGENDA-Cont.**

Agreement between BUSD &  
George K. Baum & Company  
For Services Related to Issuance  
Of General Obligation Bonds

9805. Approved Agreement between Bonita Unified School District and George K. Baum & Company for services related to the issuance of General Obligation bonds and other debt instruments.

Amended Agreement Between  
BUSD & John R. Byerly for  
Soil Inspection-Oak Mesa

9806. Approved Agreement between Bonita Unified School District and John R. Byerly, Inc. to provide soil inspection services related to the relocatable project at Oak Mesa Elementary School.

Amended Agreement Between  
BUSD & SixTen and Associates for  
Preparation of Mandated Cost  
Claims

9807. Approved Agreement between Bonita Unified School District and SixTen and Associates, Inc. to provide assistance in preparation of mandated cost claims.

Agreement Between BUSD &  
Charter Oak USD-Transportation  
Services

9808. Approved Agreement between Bonita Unified School District and Charter Oak Unified School District for transportation services from July 1, 2008 through August 29, 2008.

Agreement between BUSD &  
American Appraisal Associates

9809. Approved Agreement between Bonita Unified School District and American Appraisal Associates.

Change Order # 3 Bid 06-07:17  
For Roynon-Morillo Construction

9810. Approved Change Order # 3 Bid 06-07:17 for construction of modernization projects at Roynon Elementary School – Morillo Construction.

Change Order # 4 Bid 06-07:18 for  
Ramona – Morillo Construction

9811. Approved Change Order # 4 Bid 06-07:18 for construction of modernization projects at Ramona Middle School – Morillo Construction.

Change Order # 5 Bid 06-07:14  
For Ekstrand-Angeles Contractor

9812. Approved Change Order # 5 Bid 06-07:14 for construction of modernization projects at Ekstrand Elementary School – Angeles Contractor, Inc.

**CONSENT- Cont.**

Second Reading and Adoption of  
Board Policy 3513 – Cellular Phone  
Use Business and Non-Industrial

9813. Approved second reading and adoption of Board  
Policy 3513 – Cellular Phone Use Business and  
Non-Industrial.

Report on Quarterly Facility  
Inspections

9814. Accepted Report on Quarterly Facility Inspections.

Claim No. 98062279 DP

9815. Rejected Claim No. 98062279 DP for automobile  
damage.

Certificated Personnel Report

9816. Approved Terminations, Resignations, Leaves of  
Absence, Maternity Leaves, Employment, Changes  
of Status, Extra Duty and other routine personnel  
items for Certificated and Certificated Management  
employees, as listed.

Classified Personnel Report

9817. Approved Terminations, Resignations, Leaves of  
Absence, Maternity Leaves, Employment, Changes  
of Status, Extra Duty and other routine personnel  
items for Classified, Classified Management and  
Confidential employees, as listed.

Educational Conferences

9818. Approved Classified/Certificated attendance at  
conferences, conventions, workshops and  
meetings as listed. Actual and necessary  
expenses incurred by such attendance to be paid  
by Bonita Unified School District unless otherwise  
specified in accordance with Board Policy 2325.

Resolution 2008-15-May 12-16  
2008 as Teacher Appreciation Week-  
May 14 as Day of the Teacher

9819. Adopted Resolution 2008-15 recognizing May 12-  
16, 2008 at Teacher Appreciation Week and May  
14, 2008 as "Day of the Teacher."

Resolution 2008-16-May 7 as  
National School Nurse Day

9820. Adopted Resolution 2008-16 recognizing May 7,  
2008 as "National School Nurse Day."

Resolution 2008-17-April 20-26  
As Administrative Professionals  
(Secretaries) Week and April 23  
As Administrative Professionals  
(Secretaries) Day

9821. Adopted Resolution 2008-17 recognizing April 20-  
26, 2008 as Administrative Professionals  
(Secretaries) Week and April 23, 2008 as  
Administrative Professionals (Secretaries) Day.



**CONSENT- Cont.**

Agreement between BUSD &  
Cal State Fullerton for Learning  
Activity Placement Program

9822. Approved Agreement between the Bonita Unified School District and the Cal State Fullerton for participation in the Learning Activity Placement Program.

Agreement between BUSD &  
Chapman University for Student  
Teaching Program

9823. Approved Agreement between Bonita Unified School District and Chapman University for participation in the Student Teaching Program.

Agreement between BUSD &  
Azusa Pacific University for  
Student Teaching Opportunities  
For 2008-2011

9824. Approved Agreement between Bonita Unified School District and Azusa Pacific University to provide student teaching opportunities for the 2008-2009, 2009-2010, and 2010-2011 school years.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES**

Discussion of Voter Survey Results-  
General Obligation Bond  
Election

9825. Ann Sparks introduced Ann Nock, representative from George K. Baum. Ms. Nock reported to the Board on the results of a voter survey that was taken in the community relative to a possible General Obligation Bond Election.

Instructional Materials Plan

9826. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approving the Instructional Materials Plan. Ms. Klein indicated that this Plan includes projected revenues and expenditures for 2007-2008 to 2010-2011 and includes the State adoption cycle for textbook adoptions in core subject areas: Science, Math, and English Language Arts. An additional adoption of foreign language textbooks occurred during the 2007-2008 school year to comply with the Williams requirement to provide instructional materials approved by the State's adoption cycle. The instructional materials budget includes revenue from three restricted funding sources: Restricted Lottery, and Textbooks (K-12).

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES**

Long Term Debt Expenditure  
Plan

9827. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approving the Long Term Debt Expenditure Plan. Ms. Sparks indicated that the District over a period of time has entered into transactions that have resulted in the need for long-term debt financing. Funds for paying off the long-term debt come from the General Fund and other special funds established by the District. Ms. Sparks made a presentation with an overview of the District's long-term debt including: Certificates of Participation, Siemens Project, General Obligation Bonds, Lease Maintenance Agreements, and Retirement Incentive.

Maintenance and Facilities  
Improvement Plan

9828. Motion by Mr. Creiman, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approving the Maintenance and Facilities Improvement Plan. Ms. Sparks provided the Board with a summary of the costs of the Maintenance and Facilities improvement projects including projects funded by Bonds, Deferred Maintenance, Recreational Assessment District (RAD), Maintenance and Operations Site, and other funding sources. Mike Phillips, Director of Maintenance and Operations provided the Board with a visual presentation of the Maintenance and Facilities Improvement Plan projects completed and in progress.

**STUDENT DISCIPLINARY ACTION**

9829. Motion by Mr. Elliot, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k) and #48915 (a)(3), (b)(1) and (b)(2), approved recommendation that student #1301533 be expelled for the remainder of the spring semester 2008 and fall semester 2008, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

**STUDENT DISCIPLINARY ACTION-cont.**

9830. Motion by Ms. Latourelle, seconded by Mr. Elliot, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), (c), (k) and #48915 (a)(2), (b)(1) and (b)(2), approved recommendation that student #33003269 be expelled with enforcement suspended for the remainder of the spring semester 2008 with placement at the Ed Jones Educational Center in the Bonita Unified School District.
9831. Motion by Mr. Creiman, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (h), (k) and #48915 (b)(1) and (b)(2), approved recommendation that student #74000695 be expelled for the remainder of the spring semester 2008 with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community	No comments
PTA	No comments
BUTA	No comments
CSEA	Jody Grenier, Chapter President, addressed the Board and reminded everyone that May 3 is the District employee picnic. He addressed the Board and introduced the Chapter Executive Board members and the members of the CSEA Negotiating Team, as well as Andrew Sundstrom, Labor Representative for CSEA. He noted that the District is currently addressing reductions in the budget and indicated that many times the deep cuts in district budgets are made in the area of classified staff. He noted that CSEA is willing to work with the District to get through the uncertain times and emphasized that the classified employees need to know that they are being treated fairly. He expressed appreciation to Bonita Unified Teachers Association (BUTA) for joining with CSEA employees for an early retirement incentive. He expressed the need to work together to get through these difficult times.
BUMT	No comments

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Koach wished Patti Latourelle and Chuck Coyne a very Happy Birthday. She congratulated Tim Alley and his staff and students at the Ed Jones Educational Center for their WASC Accreditation and noted the positive effects that the parents and students have expressed regarding the school. Ms. Koach looks forward to the District schools' accomplishments that will be displayed at the Open Houses that are coming up. She invited everyone to participate in the Ed Jones Memorial Golf Tournament taking place on April 4.

Mr. Elliot wished a Happy Birthday to Patti Latourelle and Chuck Coyne. He thanked Gary Rapkin and his team for the outstanding presentation they made to the San Dimas Civic Academy. Mr. Elliot has received very positive feedback from the members of the City of San Dimas and the community. He noted that Open House season begins tomorrow night and encouraged everyone to attend the District Open Houses. WASC Accreditation for the Ed Jones Educational Center was a very exciting experience and the feedback was very positive. San Dimas High School WASC Accreditation will take place in April. The San Dimas Festival of Arts takes place the last weekend in April. He invited everyone to come and see some amazing artwork by the high school students in the District. He looks forward to the employee picnic on May 3.

Mr. Creiman noted that Open Houses are coming up starting tomorrow night and encouraged everyone to attend all of the Open Houses. He thanked Tim Alley and his team for an outstanding WASC Accreditation. Mr. Creiman participated at Gladstone's Young Authors event. Mr. Creiman indicated that spring sports are in full swing and invited everyone to attend the spring sports activities at the various schools.

Ms. Latourelle noted that the La Verne Youth and Family Action Committee sponsors many worthwhile programs for the students in La Verne and noted that a celebrity waiter dinner fund raiser at \$50.00 per person will take place on May 3, 2008 and encouraged everyone to attend this very worthwhile event.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.**

Mr. Coyne reported that he attended the WASC Accreditation for Ed Jones Education Center and was very impressed with the comments from the parents, students and community. He thanked Ted Powl, President of the San Dimas Chamber of Commerce for his help to the students of Chaparral High School and Vista School.

Dr. Rapkin commended the staff at Ed Jones Education Center for their work and support during the WASC Accreditation at the Ed Jones Education center and noted that they should be very proud of the comments made by the parents and students at the Ed Jones Education Center. Dr. Rapkin reported that Shull and Oak Mesa Elementary Schools went through a very rigorous California Distinguished School process and each school had a visitation by the committee. He is pleased that both schools will be named a California Distinguished School. Dr. Rapkin reported that the counselors at San Dimas and Bonita High Schools put together a SPARC report for each of their respective schools and entered a competition for which they will be recognized for the excellent publication they have produced. Dr. Rapkin commended the coaches that were recognized at tonight's meeting and indicated that these programs are what produces a well-rounded education for students. Dr. Rapkin attended the Elementary Music Festival today and was very impressed with the work of these young musicians and emphasized the need to continue these important programs for the students of the District. Dr. Rapkin wished Patti Latourelle and Chuck Coyne a Happy Birthday.

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, April 2, 2008

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, May 7, 2008, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The Board adjourned at 9:10 p.m.

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Gary Rapkin, Ph.D, Superintendent  
Secretary to the Board of Education